



Dear Country Day Parents, Faculty and Staff:

The Board of Trustees has been working hard over the past couple of weeks to thoughtfully select our Head of School (HOS) Search Committee, and we appreciate your patience since our last communication.

The HOS search process has already begun, as many of you know, through the focus groups the Board of Trustees held throughout the school year. Now that we have had input from the ECD community, we are ready to begin the formal search process. The search will conclude with a final candidate selected to start July 1, 2020.

The Board has appointed a Search Committee and has asked me to chair the committee. The Board has charged the HOS Search Committee with coming to consensus on a finalist recommendation. The Board is very confident that this talented and thoughtful group can accomplish this; however, the timeline is a guideline, not a mandate. We will not sacrifice our school's needs and desires by rushing if the right candidate is not identified through the process.

HOS Search Committee

Megan Sandquist (Elementary & MS parent, trustee, HOS Search Committee Chair)
Barb Scripps (Trustee)
Mike McIntosh (Alumni parent, trustee)
Sally Rogers (Alumni parent, trustee)
Jeff Knupp (Elementary parent, trustee)
Nadja Pisula - Litoff (Elementary & MS parent, trustee)
Mark Ramirez (Elementary & Nest parent, trustee)
Nicole Debrovner (Elementary parent)
Dr. Elizabeth Holley (Nest parent)
Lara Layton (Elementary and MS parent)
Mary Hatfield (Faculty)
Genevieve Randa (Nest & Elementary parent, staff)
Samantha Boggs (Nest parent, staff)

Communication with the ECD community will be my priority throughout the process. We will strive to be as transparent as possible, while respecting candidate confidentiality. Updates on the search process will be posted monthly on the Evergreen Country Day [website](#).

In closing, I want to share a bit about my background and history with the school. My husband and I have a 7th grader, Anderson, and a 2nd grader, Landyn, at Country Day. Both of our children have thrived while at ECD. I love our school, our teachers and our community, and I am excited about the future. My work experience is well-suited to assist in the search process as I am an attorney by

background and I have spent over 15 years advising boards of directors on matters relating to executive compensation and governance.

The HOS Search Committee will meet for the first time during the week of May 6th at which time the search consultant will be selected. The search consultant will assist the committee in identifying qualified applicants for the role and the initial vetting process. We will update the community at the end of May with the name of the consultant as well as next steps. At any time, please feel free to reach out to me if you have any questions.

Best regards,

A handwritten signature in black ink, appearing to read 'M. Sandquist'. The signature is stylized with a large 'M' and a long, sweeping horizontal line extending to the right.

Megan Sandquist